



## WYNFIELD FOREST POOL RENTAL GUIDELINES

Please read carefully before contacting the Pool Committee or submitting the pool party request form at the bottom of this page.

Use of the Wynfield Forest Pool for pool parties of any size, at any time during or after operating hours must be coordinated **at least two weeks in advance** through the Pool Committee Representative Mary Hunt at 704-948-6006 or via email to [mhuntbc@Gmail.com](mailto:mhuntbc@Gmail.com).

**Parties with 8 guests or less** do not require prior arrangements or hiring of a lifeguard specifically for the event. Party hosts are required to clean up pool deck after event, including cleaning up food debris and trash, emptying trash cans, straightening furniture, and inspecting bathrooms.

**Parties with 9 or more guests** should only be held after pool operating hours or during non-peak hours (Monday-Thursday) at the discretion of the Pool Committee. Parties of 9 or more are generally not permitted during peak operating hours (Friday-Sunday and holidays). The pool can not be reserved exclusively for any party during normal pool operating hours. All parties must end by midnight.

**Parties with 9 or more guests** must hire lifeguards specifically to staff their party at the rate of \$20.00 per hour per guard (\$30.00 per hour if alcohol is served). The number of guards required is based on the number of guests and is determined by Charlotte Swim Club Management.

**Parties with 9 or more guests** are required to add ½ hour clean up time to total paid guard hours.

### **The cost of holding a party during pool operating hours:**

\$2.00 per guest (non-resident or non-family member)

\$20.00 per hour per lifeguard (plus ½ hour paid clean up time)

### **The cost of holding a party after normal pool operating hours**

\$2.00 per guest (non-resident or non-family member)\*

\$50.00 pool usage fee (non-refundable)\*

\$50.00 security deposit (refundable after damage inspection)\*

\$20.00 per hour per lifeguard (plus ½ hour paid clean up time)\*\*

\$30.00 per hour per lifeguard (if alcohol is being served)\*\*

\*Payment of pool usage/guest fees should be made by check to the Wynfield Forest Homeowners Association (WFHOA).

\*\*Payment of lifeguard fees should be made by check to Charlotte Swim Club Management (CSCM).

The Wynfield Forest Clubhouse and Wynfield Forest Pool are separate facilities but can both be reserved at the same time by contacting Clubhouse Manager Mary Hunt.704-948-6006, or [mhuntbc@gmail.com](mailto:mhuntbc@gmail.com). Mary will also handle scheduling the lifeguards for you with the pool manager. You will need to complete the rental forms for the clubhouse, the pool and the lifeguard reservation form if you are renting both facilities.

**There will be no refunds of pool usage/guest fees or lifeguard fees for cancellations due to inclement weather. Reminder: Glass containers are not allowed in the pool area.**

### **Consequences of Non-Compliance**

Consequences of holding a pool party without prior approval of the pool supervisor or exceeding terms stated on Pool Party Request Form include, but are not limited to, termination of the social function (due to non-compliance with insurance coverage policies) and/or host resident losing security deposit and amenities pass privileges for the remainder of the swim season.

To submit a request for a pool party, complete the FORM BELOW and the CSCM RESERVATION FORM **at least two weeks prior** to the requested event date. Mary Hunt or Peter Mogendorf will contact you regarding the reservation.

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**WYNFIELD FOREST POOL RENTAL REQUEST**

Date of Party: \_\_\_\_\_ Time of Party: \_\_\_\_\_

Number of Guests: \_\_\_\_\_ Age Range of Guests: \_\_\_\_\_

Host/Wynfield Forest Resident (first and last name):

\_\_\_\_\_

Street Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Special Considerations (DJ, alcoholic beverages served, chaperones, etc.): \_\_\_\_\_

Complete this form as well as the Pool Party CSCM Reservation Form. Attach the checks below listed to your forms:

**Payable to WFHOA:**

\$50.00 pool usage fee – not-refundable

\$50.00 security deposit – the check will be shredded after damage inspection

**Payable to Charlotte Swim Club Management:**

Check for the amount calculated on the CSCM Reservation Form.

If you plan to rent the clubhouse also, complete a Clubhouse Rental Agreement and attach the checks as outlined in the agreement.

All completed forms must be delivered to Mary Hunt, 16007 Wynfield Creek Parkway 2 weeks prior to the event. Please put the forms in the secure lock box to the right of the front door.